

# The 2025 Fair 360 Top Companies for Workplace Fairness Survey January 2025

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## Welcome to the 2025 Fair 360 Top Companies for Workplace Fairness Survey

# **Important Information**

- Survey close date is **March 15, 2025**.
- *The deadline will not be extended.*
- The online survey will be available on October 1, 2024, with access through the <u>link</u> to Momentive. <u>Here</u> is an instruction on how to register/login to Momentive portal.
- Results will be announced on May 6, 2025.
- You can now report your organization's Human Capital and Talent Program Metrics and Supplier Outreach Metrics based on your organization's fiscal year rather than the traditional calendar year reporting (January 1 to December 31).

### Fair360 will host several webinars to share best practices, tips and changes to the survey.

- The survey is organized into categories to correspond with organizational functions.
- You will have the option to manually enter or upload a pre-defined XLS template for human capital metrics and talent programs.
- ITEM MAPPING has been implemented throughout the survey.
  - o Items tagged with "New" or the item number that was used in 2024 are highlighted in Blue.
    - Note that some items with a number for 2025 have been *modified* in terms of their structure and/or options you may select.
    - These tags can be found in parentheses immediately after the question number.
- **RESPONSES ARE REQUIRED** for items that are linked using display and skip logic. Items that are required are noted on the survey handout and will produce a warning message within the submission platform if left blank.

# **Requirements for All Participants**

- Answer all applicable questions in the survey.
- The NOD Blueprint tracker is encouraged but not required.
- A signed letter by your CEO/U.S. Lead, Chief Human Resources Officer (CHRO) or a senior leader at your corporate officer must be submitted affirming that all data submitted is accurate. This can be submitted through DocuSign.

### **Hospitals and Health Systems**

Hospitals and health systems will complete the same survey as other major U.S. employers competing for a spot on one of Fair360's lists. There are additional questions that only hospitals and health systems will complete. Q8 and 5 subsequent questions (Q8A-E) as well as Q48 are designed only for Hospitals and health systems.

All other participants should skip these questions by making the appropriate selections throughout the form.

### **Contact Us**

To understand the language used in the Top 50 survey, view our <u>Top 50 Glossary of Terms</u> and <u>Top 50 Competition FAQs</u>. For any other questions, please email <u>top50@fair360.com</u>.

Welcome to the 2025 Fair 360 Top Companies for Workplace Fairness Survey.

Thank you for participating. The following section will ask you for your organization's contact information, followed by questions assessing your organizational structure.

# Company Profile - [Q1-Q8]

Q1. (Q1 in 2024) Please provide the followin "NA" if not applicable for City, State and Zi	g information about your company and U.S. headquarters (write p Code):
Note: The company name entered here will b	e used in your free report card.
A. Company name	
B. City	
C State / Province / Pegion	
D. Zin Codo	
E Country	
E Camanata xyahaita	
1. Corporate website	
Q2. (Q2 in 2024) Please provide contact info	rmation for the most senior level executive or manager
responsible for U.S. management:	
A. First name	
B. Middle initial	
C. Last name	
D. Title	
E. Email	
F. Phone (primary: no dashes)	
r. Thone (primary, no dashes)	
Q3. (Q3 in 2024) Please provide contact info	rmation for the <i>head of human resources</i> :
A. First name	<b>,</b>
B. Middle initial	
C. Last name	
D. Title	<del></del>
E. Email	
F. Phone (primary: no dashes)	
Q4. (Q4 in 2024) Is your company publicly t	raded?
A. Yes, on a U.S. stock exchange	
B. Yes, on an international stock exchan	me .
•	gc .
C. No	
Q5. (Q5 in 2024) Is your company's global h	eadquarters located within the U.S.?
A. Yes	•
B. No	
Q6. (Q6 in 2024) Please select the region(s)	where your organization had at least 10% of its workforceat the
end of the 2024 calendar year: (Select all tha	t apply.)
1. Alabama%	
2. Alaska	
3. Arizona %	
4. Arkansas %	
5. California %	
6. Colorado %	

7. Connecticut%  8. Delaware%  9. District of Columbia (Washington D.C.)%  10. Florida%  11. Georgia%  12. Hawaii%  13. Idaho%  14. Illinois%  15. Indiana%  16. Iowa%  17. Kansas%  18. Kentucky%  19. Louisiana%  20. Maine%  21. Maryland%
9. District of Columbia (Washington D.C.)%  10. Florida%  11. Georgia%  12. Hawaii%  13. Idaho%  14. Illinois%  15. Indiana%  16. Iowa%  17. Kansas%  18. Kentucky%  19. Louisiana%  20. Maine%  21. Maryland%
10. Florida% 11. Georgia% 12. Hawaii% 13. Idaho% 14. Illinois% 15. Indiana% 16. Iowa% 17. Kansas% 18. Kentucky% 19. Louisiana% 20. Maine% 21. Maryland%
11. Georgia% 12. Hawaii% 13. Idaho% 14. Illinois% 15. Indiana% 16. Iowa% 17. Kansas% 19. Louisiana% 20. Maine% 21. Maryland%
12. Hawaii% 13. Idaho% 14. Illinois% 15. Indiana% 16. Iowa% 17. Kansas% 18. Kentucky% 19. Louisiana% 20. Maine% 21. Maryland%
13. Idaho% 14. Illinois% 15. Indiana% 16. Iowa% 17. Kansas% 18. Kentucky% 19. Louisiana% 20. Maine% 21. Maryland%
14. Illinois % 15. Indiana % 16. Iowa % 17. Kansas % 18. Kentucky % 19. Louisiana % 20. Maine % 21. Maryland %
15. Indiana% 16. Iowa% 17. Kansas% 18. Kentucky% 19. Louisiana% 20. Maine% 21. Maryland%
16. Iowa % 17. Kansas % 18. Kentucky % 19. Louisiana % 20. Maine % 21. Maryland %
17. Kansas % 18. Kentucky % 19. Louisiana % 20. Maine % 21. Maryland %
18. Kentucky % 19. Louisiana % 20. Maine % 21. Maryland %
19. Louisiana% 20. Maine% 21. Maryland%
20. Maine % 21. Maryland %
21. Maryland%
22. Massachusetts %
23. Michigan%
24. Minnesota%
25. Mississippi%
26. Missouri%
27. Montana%
28. Nebraska%
29. Nevada %
30. New Hampshire%
31. New Jersey %
32. New Mexico%
33. New York%
34. North Carolina%
35. North Dakota%
36. Ohio%
37. Oklahoma %
38. Oregon
39. Pennsylvania%
40. Rhode Island %
41. South Carolina%
42. South Dakota%
43. Tennessee%
44. Texas%
45. Utah%
46. U.S. Territorios (Puerto Rico, Guam, etc.) %
47. Vermont%
48. Virginia%
49. Washington%
50. West Virginia%
51. Wisconsin%
52. Wyoming%

Q7. (Q7 in 2024) Choose the NAICS industry code that **best** describes your main business.

*Note:* The definition of 2024 North American Industry Classification System (NAICS) industry codes (listed next to each industry) can be found in this Census Bureau web document: Definition. For the Fair360 survey definition of the NAICS, please see item 1.4 in the Glossary of Terms.

- A. Accommodation and Food Services (72)
- B. Administrative and Support and Waste Management and Remediation Services (56)
- C. Agriculture, Forestry, Fishing and Hunting (11)
- D. Arts, Entertainment and Recreation (71)
- E. Construction (23)
- F. Educational Services (61)
- G. Finance and Insurance (52)
- H. Health Care and Social Assistance (62)
- I. Information (51)
- J. Management of Companies and Enterprises (55)
- K. Manufacturing (31-33)
- L. Mining, Quarrying and Oil and Gas Extraction (21)
- M. Other Services (except Public Administration) (81)
- N. Professional, Scientific and Technical Services (54)
- O. Public Administration (92)
- P. Real Estate and Rental and Leasing (53)
- Q. Retail Trade (44-45)
- R. Transportation and Warehousing (48-49)
- S. Utilities (22)
- T. Wholesale Trade (42)
- U. Other (NEW in 2025): Please specify the NAICS Codes not listed above.

Q8. (O8 in 2024) Is your company competing for a spot on the Hospitals and Health Systems list?

- A. Yes
- B. No

### DISPLAY only Q8=Yes (ONLY for hospitals and health systems competition)

Q8A. (Q8A in 2024) Please indicate the percentage of physicians and nurses who are members of at least one Employee Resource Group (ERG).

Note: Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank. The percentage must be based on the overall number of physicians and nurses within your workforce.

	Percent
Percentage of physicians who are members of at least one resource group	
Percentage of nurses who are members of at leastone resource group	

Q8B. (Q8B in 2024) Do any of the following positions require approval for inclusive slate exceptions: (Select all that apply)

- A. Physicians
- B. Nurses

Q8C. (Q8C in 2024) Do you use inclusive interview panels for any of the following positions: (Select all that apply). For the Fair360 survey definition of Interview Panel, please see item 4.4 in the Glossary of Terms.

- A. Physicians
- B. Nurses

Q8D. (Q8D in 2024) Does your company use staffing agencies/Recruitment Process Outsourcing (RPO) firms to source talent for any of the following? (Select all that apply)

- A. Physicians
- B. Nurses

Q8E. (Q8E in 2024) Does your company have **formal** onboarding programs for any ofthe following positions? (Select all that apply)

- A. Physicians
- B. Nurses

# Organizational Structure – [Q9-Q28]

Now that you have provided your contact information, we will ask a few questions about your organizational structure and responsibilities.

Q9. [Required response] (Q9 in 2024) Does your company have any of the following: (Select all that apply)

- A. Board of Directors
- B. Executive HR Council(s)
- C. External Council(s)
- D. Regional Council(s)
- E. Other Council(s) not listed above
- F. Other Committee(s)
- G. None of the above

Q10. [SKIP IF 9 = G] (Q10 in 2024) Please identify the formal inclusion responsibilities for each of the following groups: (Select all that apply) For the Fair360 survey definition of fair, please see item 1.1 in the Glossary of Terms.

A. Board of Directors [IF 9A SELECTED]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other
B. Executive HR Council(s) [IF 9B SELECTED] [Required response]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other
C. External Council(s) [IF 9C SELECTED]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other
D. Regional Council(s) [IF 9D SELECTED]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other
E. Other Council(s) [IF 9E SELECTED]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other
F. Committee(s) [IF 9F SELECTED]	Promoting talent fairly	Monitoring workforce representation	Monitoring Supplier Outreach results	Sponsoring cultural awareness and/or inclusive workplace events	Setting and/or approving enterprise inclusive workplace goals	Other

Q11. [SKIP IF 9 = G] (Q11 in 2024) How often does each of the following meet (meetings can be in person or virtual)? Note that if subcommittees meet more frequently than the main body, you may select the more frequent meeting cadence.

A. Board of Directors [IF 9A SELECTED]	Every month	Every other month	Every quarter	Three times a year	Twice a year	Once per year	Less than once per year
B. Executive HR  Council(s)  [IF 9B SELECTED]  [Required response]	Every month	Every other month	Every quarter	Three times a year	Twice a year	Once a year	Less than once per year
C. External  Council(s)  [IF 9C SELECTED]	Every month	Every other month	Every quarter	Three times a year	Twice a year	Once ayear	Less than once per year
D. Regional  Council(s)  [IF 9D SELECTED]	Every month	Every other month	Every quarter	Three timesa year	Twice a year	Once a year	Less than once per year
E. Other  Council(s)  [IF 9E SELECTED]	Every month	Every other month	Every quarter	Three timesa year	Twice a year	Once ayear	Less than once per year
F. Other and Inclusion Committee(s) [IF 9F SELECTED]	Every month	Every other month	Every quarter	Three timesa year	Twice a year	Once a year	Less than once per year

- Q12. [DISPLAY IF 9B SELECTED] (Q12 in 2024) Who chairs the Executive HR Council?
  - A. CEO chairs or co-chairs the Council
  - B. A direct report of the CEO chairs the Council
  - C. An executive who does not report to the CEO chairs the Council
  - D. Other (please specify)
- Q13. [DISPLAY IF 9B SELECTED] (Q13 in 2024) How are members of your Executive HR Council selected? (Select all that apply)
  - A. Selected by the Council chair
  - B. Nominated by Council members
  - C. Self-selected
  - D. Other (please specify)
- Q14. [DISPLAY IF 9B SELECTED] (Q14 in 2024) Who sets the agenda for the Executive HR Council?
  - A. CEO sets the agenda or partially sets the agenda
  - B. A direct report of the CEO sets the agenda
  - C. An executive who does not report to the CEO sets the agenda
  - D. Other (*please specify*)
- Q15. [DISPLAY IF 9B SELECTED] (Q15 in 2024) Is compensation for Executive HR Council memberstied to Enterprise Inclusion goals? (optional)
  - A. Yes
  - B. No
- Q16. [DISPLAY IF 15 = YES] (Q16 in 2024) What percentage of Executive HR Council members' compensation is tied to Enterprise Inclusion goals? (optional)

Please type a numeric value between 0.0 and 100.0 into the box below. If not applicable or the answer is unknown, leave the field blank.

Q17. [Required response] (Q17 in 2024) Please select whether each of the following had bonuses linked to inclusive workplace results: (optional)

Note: A bonus is a dollar amount which is earned in addition to regular pay. Please do not include merit increases, executive compensation or other financial arrangements.

A. Does level 1 management (CEO and direct reports) have:	A specific percentage of their bonus linked to inclusive workplace results	A bonus that incorporates inclusive workplace results but does not have a specific percentage	No bonuses linked to inclusive workplace results
B. Does level 2 management ( <i>one level below level 1</i> ) have:	A specific percentage of their bonus linked to inclusive workplace results	A bonus that incorporates inclusive workplace results but does not have a specific percentage	No bonuses linked to inclusive workplace results
C. Does level 3 management ( <i>one level below level 2</i> ) have:	A specific percentage of their bonus linked to inclusive workplace results	A bonus that incorporates inclusive workplace results but does not havea specific percentage	No bonuses linked to inclusive workplace results
D. Does level 4 management (one level below level 3) have:	A specific percentage of their bonus linked to inclusive workplace results	A bonus that incorporates inclusive workplace results but does not have a specific percentage	No bonuses linked to inclusive workplace results
E. Does any other management (not in levels 1 - 4) have:	A specific percentage of their bonus linked to inclusive workplace results	A bonus that incorporates inclusive workplace results but does not have a specific percentage	No bonuses linked to inclusive workplace results

Q18. (Q20 in 2024) Which department or division of your organization is primarily responsible for Workplace Inclusion? (Select all that apply)

- A. Corporate Sustainability or Social Responsibility
- B. Human Resources
- C. Operations
- D. Legal
- E. Talent Acquisition
- F. Talent Development
- G. Other (please specify)
- H. No department or division is primarily responsible for Workplace Inclusion

Q19. (Q21 in 2024) Which executive(s) meet with the CEO most regularly about issues regarding Workplace Inclusion? (Select all that apply)

- A. CHRO (Chief Human Resources Officer) or similar
- B. CIO (Chief Inclusion Officer) or similar
- C. CTO (Chief Technology Officer) or similar
- D. Other (please specify) \_
- E. No executives meet with the CEO regularly about issues regarding Workplace Inclusion

Q20. (Q22 in 2024) Who does the most senior level Inclusion executive or manager report to in your organization? (Please select all that apply in the event of dual reporting):

- A. CEO (Chief Executive Officer) or similar
- B. COO (Chief Operating Officer) or similar
- C. CAO (Chief Administrative Officer) or similar
- D. CHRO (Chief Human Resources Officer) or similar
- E. Other (*please specify*)

Q21. (Q23 in 2024) Is the CIO (Chief Inclusion Officer or equivalent) formally involved in any of the following? (Select all that apply) Note: For the Fair360 survey definition of Talent Reviews, please see item 4.2 in the Glossary of Terms.

- A. Presenting to the Board of Directors on matters of representation and inclusion
- B. Identifying talent
- C. Selecting talent
- D. Participating in talent reviews
- E. Onboarding
- F. Setting representational candidate slate commitments
- G. Signing off on exceptions for representational candidate slates
- H. Tracking representation across talent program(s)
- I. Tracking representation across the workforce
- J. None of the above

Q22. (Q24 in 2024) What is your company's Human Rights Campaign (HRC) 2024 Corporate Equality Index (CEI) or Health Equity Index (HEI) rating?

Please type a number in the boxes below. If not applicable or the answer is unknown, leave the field(s) blank.

	, , , ,
	Percent
2024 CEI/HEI rating (%)	

Q23. (Q25 in 2024) Please answer the following questions with whole numbers.

Note: The full-time employees' number pertains to those employees who specifically work in your workplace Inclusion department and does not include dotted-line or matrix employees in other functions of the company. However, the number of employees having some Inclusion responsibilities refers to the number of employees in other departments (for example, the marketingdepartment) with some responsibility or accountability for Inclusion within their own department.

- A. How many **full-time (or equivalent) employees** in your company are responsible for Inclusion? Please type your response (whole numbers only; no decimals) into the field below. If not applicable or the answer is unknown, leave the field(s) blank.
- B. How many direct reports does the CIO (*Chief Inclusion Officer* or equivalent) have at your company? Please type your response (whole numbers only; no decimals) into the field below. If not applicable or the answer is unknown, leave the field(s) blank.
- C. [Required response] What percentage of members of your senior leadership (levels 1 and 2) have formal inclusion responsibilities? For the Fair360 survey definition of Senior Leadership, please see item 2.11 in the Glossary of Terms.

Please type your response (whole numbers only; no decimals) into the field below. If not applicable or the answer is unknown, leave the field(s) blank.

	%

Q24. (Q26 in 2024) What is your annual Inclusion team budget that is managed by your CIO (Chief Inclusion Officer or equivalent)?

Note: Please exclude shared accounts and/or funding. Only include the amount formally dedicated to Inclusion for the company.

- A. Under \$100,000 B. \$100,000 – \$249,999 C. \$250,000 – \$499,999
- D. \$500,000 \$999,999
- D. \$500,000 \$999,999
- E. \$1,000,000 \$4,999,999
- F. \$5,000,000 \$10,000,000
- G. Over \$10,000,000

Q25. (Q27 in 2024) Which of the following organization-wide Inclusion goals are prioritized for theupcoming year? (Please select and rank the top 3)

Note: This item is optional. Please click next if you do not wish to answer.

- A. Increasing the resources offered to people from traditionally underrepresented groups
- B. Increasing Inclusion programming throughout the company
- C. Enhancing the company culture to embrace Inclusion
- D. Retaining talent
- E. Enhancing tracking of key Inclusion metrics
- F. Expanding Inclusion communications and awareness
- G. Other (*please specify*)

Q26. [Required response] (Q28 in 2024) Which of the following issues has your company made specific commitments to addressing in the upcoming year? (Select all that apply) (optional)

- A. Improving opportunities for women
- B. Improving opportunities for multicultural populations
- C. Increasing opportunities for segmented populations (LGBTQ+, people with disabilities, veterans)
- D. Overall workforce well-being
- E. Linking executive compensation to Workplace Inclusion results
- F. None of the above

Q27. (NEW in 2025) [DISPLAY IF any selection is made in Q26] please elaborate on your selection:

Q28. (Q29 in 2024) Please upload any supplemental materials illustrating your organizational comments to your selections. Please make sure your supplemental materials address all selections. (Optional)

A. {Upload field}

# Human Capital Metrics – [Q29-Q48]

The following section is designed to collect information on your human capital metrics.

**About this section.** In this section, you will be asked to report total counts for intersectionality (gender: female, male, non-binary, unknown; and ethnicity: Black, Asian, Native Hawaiian/other Pacific Islander, Native American/Alaskan Native, Latino or Hispanic, two or more races/ethnicities, Other, Unknown) for your workforce. You have the option to report human capital metrics based on your organization's fiscal year rather than the traditional calendar year (Jan. 1, 2024, to Dec. 31, 2024).

You may want to consider responding to this section in partnership with your human resources division or any staff who manages data or reporting for human capital metrics.

What you will be asked. Specifically, you will be asked to provide the gender and ethnicity composition for the following categories:

#### 1. Overall workforce

- a. Overall totals (entire U.S. workforce)
- b. Hourly
- c. Non-hourly exempt
- d. New hire totals
- e. Promotions to management
- f. Turnover
  - i. Involuntary
  - ii. Voluntary
  - iii. Retirement
- g. Highest paid 10%

### 2. Overall management

- a. Overall totals (all U.S. management)
  - i. Including subtotals for level 1, level 2, level 3 and level 4
- b. New hire totals
- c. Promotions within management
- h. Turnover
  - i. Involuntary
  - ii. Voluntary
  - iii. Retirement

#### 3. Special populations

- a. Veterans percentage (overall workforce, overall management, levels 1-4 management)
- b. People with disabilities percentage (overall workforce, overall management, levels 1-4 management)
- c. LGBTQ+ percentage (overall workforce, overall management, levels 1-4 management)

### 4. Organizational divisions

- a. Board of Directors
- b. Executive HR Council
- c. Faculty, residents, nurses and physicians (hospitals and *healthcare organizations only*)

- Q29. [Required response] (Q33 in 2024) Which of the following ways would you prefer to enter your data?
  - A. Enter the data for each question on screen in Momentive
  - B. Download a form and upload that form to Momentive

*Note:* You may change your selection any time by navigating back to this question and selecting the desired response. When you select the "forward" arrow, questions appropriate and your choice will then display.

You will be asked to complete a series of tables for human capital metrics across your workforce, which includecategories for "*Other*" and "*Unknown*" for both ethnicity and gender.

"Other" should only be used for instances where the existing categories do not capture the ethnicity or gender that are listed. "Unknown" should only be used when an employee chooses not to self-identify (self-ID).

### [DISPLAY TABLE UPLOAD PAGE IF 29 = B]

Please **click here** to download the Human Capital Excel template.

Q30. (Q34 in 2024) Please upload your human capital metrics using the field below. **Note:** The file must be saved in the .xlsx format. Do not modify the template other than to add your data (i.e., do not change formatting, add formulae, etc.).

A. {Upload field}

Q31. (Q35A in 2024) Does your company use "other" for any other reason than what is listed above?

A. Yes

B. No

Q32. [DISPLAY IF 31A = YES] (Q35B in 2024) Please describe how "other" is used in human capital metrics by your company.

Q33. [DISPLAY IF 31 AND/OR 32 = YES] (Q36 in 2024) You may also upload supplemental materials explaining your company's use of "other" and/or "unknown." (Optional)

A. {Upload field}

Q34. (Q37 in 2024) How many employees did your company have at the end of the calendar year or fiscal year in 2024?

Note: The gray cell value (total) is automatically calculated. Please enter only whole numbers. The maximum digits allowed is nine. "U.S." includes employees in Puerto Rico, Guam and other U.S. territories.

	Number of employees
U.S.	
Non-U.S.	
Total	

Q35. [Required response] (Q38 in 2024) Tell us how your organization defines management for the purpose of this survey.

Please answer each of the following questions by filling out the tables listed below with your organization's human capital metrics. You can refer to the definitions by reviewing the table below.

Category	Definition
Board of Directors	U.S. Board of Directors. Use global board if you do not have a U.S. board. If you do not have any Board, please enter zeros in the corresponding fields. For the Fair360 survey definition of Board of Directors, please see item 2.12 in the Glossary of Terms.
Executive HR Council	The internal Council, which is comprised of high-level leaders or management levels 1 through 4 only. (See below Executive HR Council/Human Resources staff for the explanation of the management levels.) If you do not have an Executive HR Council, please enter zeros in the corresponding fields. For the Fair360 survey definition of Executive HR Council, please see item 2.13 in the Glossary of Terms.
Workforce  U.S. workforce including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employ and non-management. Sometimes we use the term "total workforce," which is synonymous with "workforce." For the definition of Overall Workforce, please see item 2.5 in the Glossary of Terms.	
Workforce hourly	U.S. workforce paid on an hourly basis for the amount of time spent working, including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employees, both management and non-management.
Workforce non-hourly exempt	U.S. workforce employees who are exempt from hourly and overtime pay, including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employees, both management and non-management.
Workforce new hires	All the new hires into workforce (as defined above) during the survey year (from Jan. 1, 2024, to Dec. 31, 2024). For the Fair360 survey definition of New Hires, please see item 2.1 in the Glossary of Terms.
Workforce turnover (voluntary)	By turnover, we mean the employees who were with the company on the last day of the previous year (Dec. 31, 2023) but were no longer with the company on the last day of the current survey year (Dec. 31, 2024). Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover. For the Fair360 survey definition of Voluntary Turnover, please see item 2.3 in the Glossary of Terms.
Workforce turnovers (involuntary)	Involuntary turnovers are the turnovers due to firing, lay-offs, etc. Only include those retirees impacted by a mandatory retirement age. For the Fair360 survey definition of Involuntary Turnover, please see item 2.4 in the Glossary of Terms.
Management overall	All the management/professional employees as defined by your company (and as answered for the survey question Q38). This includes management levels 1 through 4 and all other management/professional employees at the lower levels. (See below for the explanation of the management levels.) As a part of workforce, management overall includes only U.S. (including Alaska, Hawaii, Puerto Rico or any other U.S. territories). We often use the terms "management" or "management employees," both of which are synonymous with "management overall." For the Fair360 survey definition of Management Overall, please see item 2.6 in the Glossary of Terms.
Management new hires	All the new hires into management overall (as defined above) during the survey year (from Jan. 1, 2024, to Dec. 31, 2024).
Within-management promotions	Members of management overall who received promotions during the survey year (from Jan. 1, 2024, to Dec. 31, 2024). They should have been a management member overall before being promoted. For the Fair360 survey definition of Promotions, please see item 2.2 in the Glossary of Terms.
Employees promoted into management	All U.S. employees who were promoted into management. They should have been non-management employees prior to being promoted and became management employees. Leave these cells blank if your company does not allow this.
Management turnovers (voluntary)	Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.

Management turnovers (involuntary)	Involuntary turnovers within management overall. See above, "Workforce turnovers (involuntary)," for the definition of involuntary
	turnovers.
Management level 1	CEO and his/her direct, non-administrative reports. This is the highest level in management. Sometimes it is shortened to "level 1" or even "lev1." For the Fair360 survey definition of Management Level 1, please see item 2.7 in the Glossary of Terms.
New hires to management level 1	All new hires into management level 1 during the survey year. This refers to new hires from outside of the company.
Promoted to management level 1	All new members who were promoted into management level 1 during the survey year. Exclude new hires from outside the Company.
Management level 1 turnovers (voluntary)	Voluntary turnovers within management level 1. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
Management level 1 turnovers (involuntary)	Involuntary turnovers within management level 1. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
Management level 2	One level below management level 1 (non-administrative). For the Fair360 survey definition of Management Level 2, please see item 2.8 in the Glossary of Terms.
New hires to management level 2	All new hires into management level 2 during the survey year. This refers to new hires from outside of the company.
Promoted to management level 2	All new members who were promoted into management level 2 during the survey year. Exclude new hires from outside of the company.
Management level 1 turnovers (voluntary)	Voluntary turnovers within management level 2. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
Management level 1 turnovers (involuntary)	Involuntary turnovers within management level 2. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
Management level 3	Two levels below management level 1 (non-administrative). For the Fair360 survey definition of Management Level 3, please see item 2.9 in the Glossary of Terms.
New hires to management level 3	All new hires into management level 3 during the survey year. This refers to the new hires from outside of the company.
Promoted to management level 3	All new employees promoted into management level 3 during the survey year. Exclude new hires from outside of the company.
Management level 3 turnovers (voluntary)	Voluntary turnovers within management level 3. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
Management level 3 turnovers (involuntary)	Involuntary turnovers within management level 3. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
Management level 4	Three levels below management level 1 (non-administrative). Notice that level 4 does not have to be the lowest level within management overall. The ladder may include lower levels below level 4. For the Fair360 survey definition of Management Level 4, please see item 2.10 in the Glossary of Terms.
New hires to management level 4	All new hires into management level 4 during the survey year. This refers to the new hires from outside of the company.
Promoted to management level 4	All new members who were promoted into management level 4 during the survey year. Exclude new hires from outside of the company.
Management level 4 turnovers (voluntary)	Voluntary turnovers within management level 4. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
Management level 4 turnovers (involuntary)	Involuntary turnovers within management level 4. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
Highest paid 10%	The 10% highest paid employees among your U.S. workforce.

Faculty	This is for hospitals and health systems only. Please leave corresponding fields blank if you do not have faculty.
Residents	This is for hospitals and health systems only. Please leave corresponding fields blank if you do not have residents.
Nurses	This is for hospitals and health systems only. Please leave corresponding fields blank if you do not have nurses.
Physicians	This is for hospitals and health systems only. Please leave corresponding fields blank if you do not have physicians.

Q36. (Q39 in 2024) Provide the gender and ethnicity breakdowns of your total workforce. This includes total hourly workforce, totally non-hourly exempt workforce, workforce new hires and voluntary and involuntary turnovers in 2024: (optional)

Note: The total for workforce (women) and workforce (men) should be equal to the number of U.S. employees reported in the previous question. Please include all employees in all U.S. territories. New hires are those who were hired after Dec. 31, 2023, and were employed during the 2024 calendar year. Turnovers are the employees who were with the companyon the last day of the previous year (Dec. 31, 2023) but were no longer with the company on the last day of the current survey year (Dec. 31, 2024). Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Races / Ethnicities	Other	Unknow n	Total
	Women										
Overall workforce	Men										
	Other										
	Unknown										
	Women										
Hourly workforce	Men										
	Other										
	Unknown										
Non-hourly exempt	Women										
Non-hourly exempt workforce	Men										
	Other										
	Unknown										
	Women										
New hires	Men										
	Other										
	Unknown										
	Women										
Promotions	Men										
	Other										
-	Unknown										
	Women										
	Men										
Involuntary turnover	Other										
	Unknown										

	Women	
Voluntary turnover (excluding retirement)	Men	
(excluding retirement)		
	Other	
	Unknown	
Retirement voluntary	Women	
turnover	Men	
	Other	
	Unknown	
	Women	
Highest paid 10%	Men	
	Other	
	Unknown	

Q37. (Q40 in 2024) Provide the gender and ethnicity breakdowns of your management overall, management newhires, non-management employees promoted into management, within-management promotions and management turnovers (voluntary and involuntary) in 2024:

Note: Please enter the number of all the management employees as defined by your company (and as answered previously). This includes entry-level management up to your U.S. CEO. Please include all management employees in all U.S. territories. Management new hires are those who are hired into management after Dec. 31, 2023, and were active management employees during the 2024 calendar year. The same applies for non-management employees promoted into management. Turnovers are defined as the management employees who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Races/Ethnicities	Other Unknown	Total
	Women									
Overall management	Men									
	Other									
	Unknown									
New hires	Women									
ivew nires	Men									
	Other									
	Unknown									
Promotions within management	Women									
	Men									
	Other Unknown									
	Women									
Promotions into management	Men									
management	Other Unknown									
	Women									
Involuntary turnover	Men									
	Other									
	Unknown									
	Women									
Voluntary turnover	Men									
(excluding retirement)	Other									
<i>тешетен</i>	Unknown									

Retirement voluntary	Women	
turnover	Men	
	Other	
	Unknown	

Q38. (Q41 in 2024) Provide the gender and ethnicity breakdowns of your management level 1, new hires to management level 1 from outside of your company, those who were promoted to this level and total turnover in this level in 2024. The total formanagement level 1 (women and men) must not exceed 25.

Note: Your CEO and your CEO's direct reports are management level 1, which represents the highest level in management. Level 1 does not include administrative people, except for the Chief Administrative Officer, if you have one. <u>Please include employees in this level in all U.S. territories only</u>. Turnovers are defined as those who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Total level 1	Men										
management	Other										
	Unknown										
New hires to level 1 management	Women										
	Men										
	Other										
	Unknown										
	Women										
Promotions to level 1	Men										
management	Other										
	Unknown										
Inne hant grant trans crear	Women										
Involuntary turnover level 1	Men										
management	Other										
	Unknown										
Voluntary turnover	Women										

(excluding retirement) level 1 management	Men	
ievei i managemeni	Other	
Retirement voluntary turnover level 1 management	Unknown	
	Women	
	Men	
	Other	
	Unknown	

Q39. (Q42 in 2024) Provide the gender and ethnicity breakdowns of your management level 2, new hires tomanagement level 2 from outside of your company, those who were promoted to this level and total turnover in this level in 2024.

Note: Management level 2 is one level below level 1, or direct reports to your CEO's direct reports. <u>Please include employees in this level in all U.S. territories only.</u> Turnovers are defined as those who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). Please ensure turnover numbers are not greater than the workforce numbers for each cohort. Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Othe Pacific Islander	r Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Total level 2	Men										
management	Other										
	Unknown										
	Women										
New hires to level 2	Men										
management	Other										
	Unknown										
	Women										
Promotions to level 2	Men										
management	Other										
	Unknown										
Lucial and man down and	Women										
Involuntary turnover level 2	Men										
management	Other										
	Unknown										
Voluntary turnover	Women										

(excluding retirement) level 2 management	Men	
	Other	
Retirement voluntary turnover level 2 management	Unknown	
	Women	
	Men	
	Other	
	Unknown	

Q40. (Q43 in 2024) Provide the gender and ethnicity breakdowns of your management level 3, new hires tomanagement level 3 from outside of your company, those who were promoted to this level and total turnover in this level in 2024.

Note: Management level 3 is two levels below level 1, or direct reports to level 2. <u>Please include employees in this level in all U.S. territories only.</u> Turnovers are defined as those who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). <u>Please ensure turnover numbers are not greater than the workforce numbers for each cohort.</u> Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	r Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Total level 3	Men										
management	Other										
	Unknown										
New hires to level 3 management	Women										
	Men										
	Other										
	Unknown										
	Women										
Promotions to level 3	Men										
management	Other										
	Unknown										
Lance levest come to vive on on	Women										
Involuntary turnover level 3	Men										
management	Other										
	Unknown										
Voluntary turnover	Women										

(excluding retirement) level 3 management	Men	
	Other	
Retirement voluntary turnover level 3 management	Unknown	
	Women	
	Men	
	Other	
	Unknown	

Q41. (Q44 in 2024) Provide the gender and ethnicity breakdowns of your management level 4, new hires tomanagement level 4 from outside of your company, those who were promoted to this level and total turnover in this level in 2024.

Note: Management level 4 is three levels below level 1, or direct reports to level 3. <u>Please include employees in this level in all U.S. territories only</u>. Turnovers are defined as those who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). <u>Please ensure turnover numbers are not greater than the workforce numbers for each cohort</u>. Note: Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.

Туре	Gender	White	Black	Asian	Native Hawaiian / Oth Pacific Islander	er Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Total level 4	Men										
management	Other										
	Unknown										
	Women										
New hires to level 4	Men										
management	Other										
	Unknown										
	Women										
Promotions to level 4	Men										
management	Other										
	Unknown										
I I	Women										
Involuntary turnover level 4	Men										
management	Other										
	Unknown										
Voluntary turnover	Women										

(excluding retirement) level 4 management -	Men	
	Other	
	Unknown	
Retirement voluntary	Women	
turnover level 4 management	Men	
	Other	
	Unknown	

Q42. (Q45 in 2024) Provide the percentage of employees who identified as military/veterans in 2024 for your overall workforce, overall management and levels 1-4 of management.

Note: Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank. The percentage must be <u>based</u> on vour overall workforce.

	Role	Percent
Military / veterans	Overall workforce	%
	Overall management	%
	Workforce new hires	%
	Management new hires	%
	Level 1 management	%
	Level 2 management	%
	Level 3 management	%
	Level 4 management	%

Q43. (Q46 in 2024) Provide a percentage of your overall workforce, overall management and levels 1-4 of management who identified as People with Disabilities (PwD) in 2024.

Note: Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank. Percentage must be based on your overall workforce.

Status	Role	Percent
People with Disabilities	Overall workforce	%
	Overall management	%
	Workforce new hires	%
	Management new hires	%
	Level 1 management	%
	Level 2 management	%
	Level 3 management	%
	Level 4 management	%

Q44. (Q47 in 2024) Provide a percentage of your employees who identified as LGBTQ+ in 2024 in the overall workforce, overall management and levels 1-4 of management.

Note: Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank. Percentage must be <u>based on your overall workforce.</u>

Status	Role	Percent
LGBTQ+	Overall workforce	%
	Overall management	%
	Workforce new hires	%
	Management new hires	%
	Level 1 management	%
	Level 2 management	%
	Level 3 management	%
	Level 4 management	%

Q45. [Optional response] (Q48 in 2024) Provide a breakdown, in whole numbers, of your **Board of Directors** in 2024, by gender andethnicity. *Note: The total number of people on your board of directors should not exceed 100.* 

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Races / Ethnicities	Other	Unknown	Total
	Women										
Board of Directors	Men										
	Other										
	Unknown										

Q46.	(Q49 in 2024)	Provide a breakdown,	in whole numbers,	of your Executive HR	Council in 2024, by	gender andethnicity.
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Please type whole numbers (no decimals) into the boxes below. In the event you have more than one Executive HR Council, please aggregate the human capital metrics to reflect representation for all Executive HR Councils.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Races / Ethnicities	Other	Unknown	Total
Executive HR	Women										
Council	Men										
	Other										
	Unknown										

Q47. (Q50 in 2024) Please provide the breakdown of the Executive Fairness Council by the following management levels Note: The gray cell value (total) is automatically calculated.

	Number of people
Level 1 (CEO and direct reports)	
Level 2 (One level below level 1)	
Level 3 (Two levels below level 1)	
Level 4 (Three levels below level 1)	
Other	
Total	

Q48. [SKIP IF 8 = NO] (Q51 in 2024) Please provide a breakdown, in whole numbers, of your faculty, residents, nurses and physicians by gender and ethnicity in 2024. Note: Please leave any fields which do not apply blank.

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
E	Men										
Faculty	Other										
	Unknown										
	Women										
Residents	Men										
Residents	Other										
	Unknown										
	Women										
<b>N</b> I	Men										
Nurses	Other										
	Unknown										
	Women										
Physicians	Men										
-	Other										
	Unknown										

## Talent Program Metrics – [Q49-Q85]

The following section is designed to collect information on your human capital metrics across talent programs.

**About this section.** In this section, you will be asked to report total counts for intersectionality (gender: female, male; and ethnicity: Black, Asian, Native Hawaiian/other Pacific Islander, Native American/Alaskan Native, Latino or Hispanic, two or more races/ethnicities) for talent programs. *You have the option to report talent program metrics based on your organization's fiscal year rather than the traditional calendar year (Jan. 1, 2024, to Dec. 31, 2024).* 

You may want to consider responding to this section in partnership with your human resources division or any staff who manages data or reporting for talent programs and human capital metrics.

For the Fair360 survey definitions of Mentorship, Formal Mentorship Program, Sponsorship, Sponsor, Formal Sponsorship Program and Employee Resource Groups (ERGs), please see items 3.1-3.6 in the Glossary of Terms.

What you will be asked. Specifically, you will be asked to provide the gender and ethnicity composition for the following categories:

Talent Programs (if applicable)

- A. Mentorship
  - (a) Mentors and mentees in management levels 1-4
  - (b) Mentors and mentees within management
  - (c) Mentors and mentees in the overall workforce
  - (d) Percentage of mentors and mentees by levels of management who received promotions between Dec. 31, 2023, and Dec. 31, 2024
  - (e) Mentorship success metrics
  - (f) Mentorship introduced during onboarding
- B. Sponsorship
  - (a) Sponsors and sponsored in management levels 1-4
  - (b) Sponsors and sponsored within management
  - (c) Sponsors and sponsored in the overall workforce
  - (d) Percentage of sponsors and sponsored employees by management levels who received promotions between Dec. 31, 2023, and Dec. 31, 2024
  - (e) Sponsorship success metrics
- C. High potentials
  - (a) Management levels 1-4
  - (b) Overall management
  - (c) Overall workforce
  - (d) Percentage of high potentials by levels of management in mentorship/sponsorship programs
  - (e) Percentage of high potentials by management levels who received promotions between Dec. 31, 2023, and Dec. 31, 2024
  - (f) High potential identification criteria and success metrics
- D. Employee Resource Groups (ERGs)
  - (a) Management levels 1-4

- (b) Overall management
- (c) Overall workforce
- (d) ERG members among employees at corporate headquarters and outside of headquarters
- (e) Percentage of ERG members by management levels who received promotions between Dec. 31, 2023, and Dec. 31, 2024
- (f) Percentage of nurses and physicians who are members of ERGs (healthcare systems only)
- (g) Percentage of senior leadership (level 1 and 2) who participate as mentors, sponsors and executive sponsors of Employee Resource Groups (ERGs)
- (h) ERG groups/subgroups/chapters
- (i) ERGs with different purpose and functionality
- (i) ERG success metrics
- Q49. [Required response] (Q52 in 2024) Which of the following ways would you prefer to enter your data?
  - A. Enter it per question onscreen in Momentive online platform
  - B. Use an Excel template to upload your data form to Momentive

*Note:* You may change your selection at any time by navigating back to this question and selecting the desired response. When you select the "forward" arrow, questions appropriate and your choice will then display.

You will be asked to complete a series of tables for talent programs and human capital metrics across your workforce which include a category for "other" and "unknown" for both ethnicity and gender.

"Other" should only be used for instances where the existing categories do not capture the ethnicity or gender that are listed. "Unknown" should only be used when an employee chooses not to self-identify (self-ID).

#### [DISPLAY UPLOAD PAGE IF 49 = B]

Please <u>click here</u> to download the Talent Programs Excel template.

Q50. (Q53 in 2024) Please upload your talent program metrics using the field below. Note: The file must be saved in the .xlsx format. The template is locked so it cannot be modified. Please do not attempt to modify the template in any way other than to add your data (i.e., do not change formatting, add formula, etc.).

- B. {Upload field}
- Q51. (Q54 in 2024) Does your organization use "other" for any reason than what is listed above?
  - A. Yes
  - B. No
- Q52. (Q55 in 2024) [DISPLAY IF 51 = YES] Please describe how "other" is used in human capital metrics by your company.
- Q53. (Q56 in 2024) Does your company use "unknown" for any reason than what is listed above?
  - A. Yes
  - B. No

Q54.	(Q57 in 2024)	[DISPLAY IF 53 = YES]	Please describe how "unknown" i	is used in human capitalmetrics by	y your company

Q55. (Q58 in 2024) [DISPLAY IF 51 OR 53 = YES] You may also upload supplemental materials explaining your company's use of "other" and/or "unknown." (Optional)

A. {Upload field}

Q56. (NEW in 2025) Does your organization have a formal mentorship program?

A. Yes

B. No

Q56B. (NEW in 2025) [DISPLAY IF 56 = YES] For which levels of management (e.g. L1, L2, etc.)?

Q57. (Q59 in 2024) Tell us how your company defines Mentorship.

Q58. (Q60 in 2024) Provide a breakdown of the U.S. mentors in yourcompany's mentorship program(s), by gender and ethnicity, in 2024:

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispani c	Two or More Ethnicitie s	Other	Unknow n	Total
	Women										
Mentors, level 1	Men										
management	Other										
	Unknown										
	Women										
Mentors, level 2	Men										
management	Other										
	Unknown										
	Women										
Mentors, level 3	Men										
management	Other										
	Unknown										
	Women										
Mentors, level 4	Men										
management	Other										
	Unknown										
	Women										
<b>Mentors</b> , overall	Men										
management	Other										
	Unknown										
	Women										
<b>Mentors</b> , overall	Men										
workforce	Other										
	Unknown										

Q59. (Q61 in 2024) Provide a breakdown of the U.S. mentees in yourcompany's mentorship program(s), by gender and ethnicity, in 2024:

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Mentees, level 1	Men										
management	Other										
	Unknown										
	Women										
Mentees, level 2	Men										
management	Other										
	Unknown										
	Women										
Mentees, level 3	Men										
management	Other										
	Unknown										
	Women										
Mentees, level 4	Men										
management	Other										
	Unknown										
	Women										
Mentees, overall	Men										
management	Other										
	Unknown										
	Women										
Mentees, overall	Men										
workforce	Other										
	Unknown										

Q60. (Q62 in 2024) Please indicate the percentages of participants in the **formal mentorship program** who received a promotion between Dec. 31, 2023, and Dec. 31, 2024. For example, if there is a formal track of 100 mentees in your organization's talent program and 10 of them got promoted in 2024 FY, then the response for part A will be 10/100 (10%).

A.	Mentors	
В.	Mentees	

Q61. [Required response] (Q63 in 2024) What Key Performance Indicators (KPIs) do you generally use to measure success across your **formal mentorship programs**? (Select all that apply)

Promotions Democratetion Other	B. Mentorship	. ,	Employee retention	Overall participation	Promotions	Representation	Other	We do not measure success across this program
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Q61B. <mark>[DISPLAY IF AN</mark>	NY VALUE FOR 61 = OTH	HER] <i>(Q63B in 2024)</i> Pleas	se describe the other methods used
to measure success across	s <mark>formal mentorship prog</mark>	grams:	

Q62. (Q64 in 2024) Is mentorship introduced during onboarding for any of the following: (Select all that apply)

A. Level 1 management
B. Level 2 management
C. Level 3 management
D. Level 4 management
E. Overall management
F. Overall workforce

Q63. (NEW in 2025) Does your organization have a formal sponsorship program?

A. Yes

B. No

Q63B. (NEW in 2025) [DISPLAY IF 63 = YES] For which levels of management (e.g. L1, L2, etc.)?

Q64. (Q65 in 2024) Tell us how your organization defines Sponsorship.

Q65. (Q66 in 2024) Provide a breakdown of the U.S. employee *sponsors* in your company's sponsorship program(s), by gender and ethnicity, in 2024:

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Tota
	Women										
Sponsors, level 1	Men										
management	Other										
	Unknown										
	Women										
Sponsors, level 2	Men										
management	Other										
	Unknown										
	Women										
Sponsors, level 3	Men										
management	Other										
	Unknown										
	Women										
Sponsors, level 4	Men										
management	Other										
O	Unknown										
	Women										
Sponsors, overall	Men										
management	Other										
.6	Unknown										

Q66. (Q67 in 2024) Provide a breakdown of the U.S. employees sponsored in your company's sponsorship program(s),

by gender and ethnicity, in 2024:

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
	Women										
Sponsored, level 1	Men										
management	Other										
	Unknown					an / American / Latino Two or  r Alaskan Or More Other Unknown C Notive Hispanic Ethnicities					
	Women										
Sponsored, level 2	Men										
management	Other										
	Unknown										
	Women										
Sponsored, level 3	Men										
management	Other										
	Unknown										
	Women										
Sponsored, level 4	Men										
management	Other										
	Unknown										
6 1 11	Women										
Sponsored, overall	Men										
management	Other										
	Unknown										

Q67. (Q68 in 2024) Please indicate the percentage of participants in the formal sponsorship program who received a promotion between Dec. 31, 2023, and Dec. 31, 2024. For example, if there is a formal track of 100 sponsors in your organization's talent program and 10 of them got promoted in 2024 FY, then the response for part A will be 10/100 (10%).

A.	Sponsors	%
B.	Sponsored	

Q68. [Required response] (Q69 in 2024) What Key Performance Indicators (KPIs) do you generally use to measure success across your formal sponsorship programs? (Select all that apply)

commitment, etc.
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Q68B. [DISPLAY IF ANY VALUE FOR 68 = OTHER] (Q69B in 2024) Please describe the other methods used to measure success across your formal sponsorship programs:

B. No Q69B. (NEW in	2025) [DISPL	AY IF 69	<u>= YE</u>	<mark>S]</mark> For	which level	s of manage	ement (e.ş	g. L1, L2, e	etc.)?		
Q69C. (NEW in	2025) What po	ercentage	of you	ır work	force is hig	gh potential?	?				
Q70. [Required organization is e				s how	your compa	any defines	high pote	ntials and v	who in y	our	
Q71. (Q71 in 20) ethnicity in 2024		oreakdow	n of al	l U.S. 6	employees i	in your <i>Higi</i>	h Potentia	ıl Program	, by gen	der and	
Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Tota
High Potentials, level 1 management	Women Men Other Unknown										
High Potentials, level 2 management	Women Men Other Unknown										
High Potentials, level 3 management	Women Men Other Unknown										
High Potentials, level 4 management	Women Men Other Unknown										
High Potentials, overall management	Women Men Other Unknown										
High Potentials, overall workforce	Women Men Other Unknown										

Q69. (NEW in 2025) Does your organization have a formal High Potential Program?

A. Yes

Q73. (Q73 in 2024) Please indicate the percentages of participants in the formal High Potential programs who

Note: Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the

Q72. [(Q72 in 2024)] Please indicate the following percentages.

Percentage of *high potentials* who have mentors in the *formal mentorship* program (*U.S. employees only*)

Percentage of *high potentials* who have *formal sponsors* (*U.S. employees only*)

input box blank.

Percent

high potentia	comotion between Dec. 31, 2023, and Dec. 31, 2024. For example, if there is a formal track of 100 als in your organization's talent program in which 10 of them got promoted in 2024 FY, then the part A will be 10/100 (10%).
Hig	gh potentials %
A. Strong. B. Sel C. Sel D. Cap E. De F. An G. Oth	red response] (Q74 in 2024) What criteria are used toidentify high potentials? (Select all that apply) ength-based assessments (e.g., talent reviews, 9-box) f-identified career and/or leadership aspirations ection based on current level/job titles pability to perform at one or more higher level(s) monstrated capacity for learning agility nount of responsibility candidates take on above regularly assigned role ner (please describe) ne of the above
A. Eva B. Tra C. Mo D. Pro E. Org F. Oth	How does your organization measure the success ofhigh potentials? (Select all that apply) aluate individual performance goal(s) ack progress in developmental program(s) overment/mobility between levels or sectors of the organization omotion rates compared to internal benchmarks such as all other managers ganizational retention her (please specify)

Q76. (NEW in 2025) Does your organization have *Employee Resource Groups(ERGs)*?

A. Yes

B. No

Q76B. (NEW in 2025) [DISPLAY IF 76 = YES] For which levels of management or workforce (e.g. L1, L2, etc.)?

Q76C. (Q76 in 2024) Tell us how your company defines an Employee ResourceGroup.

\_\_\_\_\_

Q77. (Q77 in 2024) Provide a breakdown of all U.S. ERG members, by gender and ethnicity in 2024:

Туре	Gender	White	Black	Asian	Native Hawaiian / Other Pacific Islander	Native American / Alaskan Native	Latino or Hispanic	Two or More Ethnicities	Other	Unknown	Total
Employee	Women										
resource group,	Men										
level 1	Other										
management											
members	Unknown										
<b>Employee</b>	Women										
resource group,	Men										
level 2	Other										
management											
members	Unknown										
<b>Employee</b>	Women										
resource group,	Men										
level 3	Other										
management											
members	Unknown										
<b>Employee</b>	Women										
resource group,	Men										
level 4	Other										
management											
members	Unknown										
<b>Employee</b>	Women										
resource group,	Men										
overall	Other										
management											
members	Unknown										
<b>Employee</b>	Women										
resource group	Men										
overall workforce	Other										
members	Unknown										

Q78. (Q78 in 2024) How many corporate-wide resource groups does yourcompany have in the U.S.?

A. Number of groups	[Numeric only]				
B. Number of chapters and sub-groups	[Numeric only]				

Q79. (Q79 in 2024) Please indicate the percentage of employees who are members of at least one resource group.

Note: for this question you need to divide the total number of corporate headquarter employees who are ERG members by the total number of corporate headquarter employees (for part A) and total number of employees outside headquarters who participated in ERGs by the total number of employees outside headquarters (for part B).

Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank.

	Percent
A. % of ERG members among employees at corporate headquarters (that is, headquarter ERG participation rate)	[0-100 only: 1 decimal]
B. % of ERG members among employees <i>outside</i> of corporate headquarters (that is, outside headquarter ERG participation rate)	[0-100 only: 1 decimal]

Q80. (Q80 in 2024) Please indicate what percentage of corporate Employee Resource Groups (ERGs) have an executive sponsor in Senior Management Levels 1 & 2.

	Level 1 (CEO and Direct reports) & Level 2 (one level below CEO and direct reports)
% of Corporate ERGs sponsored by:	

Q81.	(Q81 in 2024)	Please	indicate	the p	ercentage	of participant	s in	formal	ERG	programs	who	received	a
promo	tion between I	Dec. 31,	2023, an	d Dec	. 31, 2024	ļ <b>.</b>							

ERG %

Q82. [Required response] (Q82 in 2024) What Key Performance Indicators (KPIs) do you generally use to measure success across your formal ERG programs? (Select all that apply)

A. Employee Resource Groups	Engagement or other employee attitudes such as satisfaction, commitment, etc.	Employee retention	Overall participation	Promotions	Representation	Other	We do not measure success across this program
--------------------------------	--	-----------------------	-----------------------	------------	----------------	-------	---

Q82B. [DISPLAY IF ANY VALUE FOR 82 = OTHER] (Q82B in 2024) Please describe the other methods used to measure success across the following:

Employee Resource Groups [DISPLAY IF 82 = OTHER]

Q83.	(Q83 in 2024)	Is formal	ERG membership	introduced	during on	boarding 1	for any	of the follo	owing:	(Select a	ll thai
apply	<sup>'</sup> )										

A. Level 1 management	
B. Level 2 management	
C. Level 3 management	
D. Level 4 management	
E. Overall management	
F. Overall workforce	

Q84. (Q84 in 2024) Does your company have a resource group for any of the following:

- A. Generational (Age)
- B. Asians
- C. Blacks
- D. People with Disabilities (PwD)
- E. Latino or Hispanic
- F. LGBTQ+ employees
- G. Multicultural
- H. Native American/Alaskan Native
- I. Native Hawaiian/Other Pacific Islanders
- J. Interfaith (Religious)
- K. Veterans
- L. Women
- M. Women of color
- N. Other employee groups (please specify)
- O. None of the above

## Q85. (Q85 in 2024) Please indicate how your organization leverages its ERGs. (Select all that apply)

- A. Acquisition of talent representative of the labor force
- B. Employee onboarding
- C. Communication of Inclusion initiatives
- D. Conducting self-ID campaigns
- E. Internal talent development
- F. Customer engagement (e.g., focus groups on products/services)
- G. Community outreach/engagement/volunteerism
- H. Philanthropic initiatives
- I. Identification of diverse suppliers
- J. Other (please describe)

## Talent Acquisition, Development and Management – [Q86-Q112]

**About this section.** The following section is designed to assess your programs and practices around how you attract talent, what programs you offer to develop talent and how you manage talent.

You may want to consider responding to this section in partnership with your human resources division or any staff who manages or oversees talent acquisition, development and management. For the Fair360 survey definition of Talent Acquisition/Recruitment Staff, please see item 2.14 in the Glossary of Terms.

Q86. (Q86 in 2024) Which of the following industries do you primarily recruit from for salaried positions? (Select all that apply)

Note: The definition of the 2024 North American Industry Classification System (NAICS) industry codes (listed next to each industry) can be found in this Census Bureau web document: <u>Definition</u>.

- A. Accommodation and Food Services (72)
- B. Administrative and Support and Waste Management and Remediation Services (56)
- C. Agriculture, Forestry, Fishing and Hunting (11)
- D. Arts, Entertainment and Recreation (71)
- E. Construction (23)
- F. Educational Services (61)
- G. Finance and Insurance (52)
- H. Health Care and Social Assistance (62)
- I. Information (51)
- J. Management of Companies and Enterprises (55)
- K. Manufacturing (31–33)
- L. Mining, Quarrying and Oil and Gas Extraction (21)
- M. Other Services (except Public Administration) (81)
- N. Professional, Scientific and Technical Services (54)
- O. Public Administration (92)
- P. Real Estate and Rental and Leasing (53)
- Q. Retail Trade (44–45)
- R. Transportation and Warehousing (48–49)
- S. Utilities (22)
- T. Wholesale Trade (42)

Q87. (Q87 in 2024) Does your organization use Executive Search firms to source talent for any of the following positions? (Select all that apply)

- A. Level 1 (CEO and direct reports)
- B. Level 2 (One level below CEO and direct reports)
- C. Level 3 (Two levels below CEO and direct reports)
- D. Level 4 (Three levels below CEO and direct reports)
- E. Other (please specify)
- F. None of the above

O88. [Required re	sponse] (O88 in 20.	24) Do vou have unio	que recruiting practices for any o	of the following?
(Select all that app		<u> </u>	1	
A. People of o	• / . •			
B. Women				
C. Women of	color			
D. Veterans/n				
	h Disabilities (Pwl	D)		
F. LGBTQ+	ii Disaomaes (1 wi	<i>D</i> )		
•	ase specify)			
H. None of th	1 00 /			
11. None of th	c above			
Q89. [Required re	sponse] (Q90 in 20	<mark>024)</mark> Does your comp	pany have representational slate	commitments (either
optional or require	ed) for any of the fe	following: (Select all	that apply). Note: For the Fair 360 st	urvey definition of
<u> </u>	es, please see item 4.3	in the Glossary of Terms	s. (optional)	
A. Gender				
B. Ethnicity				
	ase specify)			
D. We do not	have representatio	nal slate commitmer	nts	
OOU ICKIDIE 80	- D. Paguirad race	$\frac{1}{1}$	How does your company defin	a rangaantational alate
commitments? (op			Trow does your company defini	e representational state
` <b>-</b>	· · · · · · · · · · · · · · · · · · ·	r athnicity cavual ariantati	on, gender identity, disability and/or vetera	n status
TVOIC. Applicants of va	irious gender, race and/o	i cumicity, sexual offeniation	on, gender identity, disability and/or vetera	ii status.
O91 [Required red	enonsel (NFW in 2)	025) Are representati	ional slate commitments for und	errepresented arouns:
(optional)		Are representati	ional state communicitis for und	errepresented groups.
A.D.: 16	Total			
A. Required for:		sition fills		No positions
B. Optional for:	All pos	sition fills		No positions
Q92.  (Q97 in 2024)	Are inclusive interv	view panels:		
A. Required for:	Promotions only	New hires only	Both promotions and new hires	No positions
B. Optional for:	Promotions only	New hires only	Both promotions and new hires	No positions
Q93. <i>(Q99 in 202</i> 4	() What percentage	a of		
interview panels a				
		%		
A. Level 1 ma	_			
B. Level 2 ma				
C. Level 3 ma				
D. Level 4 ma	_	%		
E. Non-mana	gement full time			
Q94. (Q100 in 2024)	Does your organi	zation have recruiter	rs for underrepresented groups?	(optional)
A. Yes				
B No				

Q95. (Q101 in 2024) Does your company use staffing agencies/Recruitment Process Outsourcing (RPO) firmsto

source talent for any of the following? (Select all that apply)  C. Senior executives  D. Management positions  E. Exempt non-management  F. Non-exempt non-management  G. None of the above
<ul> <li>Q96. (Q102 in 2024) Does your company have recruiting relationships that target: (Select all that apply) <ul> <li>A. Alaskan Native or Native Hawaiian-Serving Institutions (ANNHIs)</li> <li>B. Asian American and Pacific Islander Serving Institutions (AAPISIs)</li> <li>C. Community Colleges</li> <li>D. Hispanic Serving Institutions (HSIs)</li> <li>E. Historically Black Colleges and Universities (HBCUs)</li> <li>F. Minority Serving Community Colleges</li> <li>G. Native American-Serving Non-Tribal Institutions (NASNTIs)</li> <li>H. Predominately Black Institutions (PBIs)</li> <li>I. Technical/Trade Schools</li> <li>J. Tribal Colleges and Universities (TCUs)</li> <li>K. Other (please specify)</li> <li>L. None of the above</li> </ul> </li> </ul>
Q97. (Q103 for 2024) Does your company have a relationship with organizations that will help you reach underrepresented groups?  A. Yes B. No Q97B. (NEW in 2025) [Display If Q97 = Yes] Please list the organization(s):
Q98. (Q104 in 2024) Does your company have a relationship with organizations that help you reach STEM talent?  A. Yes B. No
Q98B. (NEW in 2025) [Display If Q98 = Yes] Please list the organization(s):
Q99. (Q105 in 2024) Does your company have specific numerical goals for underrepresented groups in

your overall workforce?(optional)

- A. Yes
- B. No

Q100 (Q107 in 2024) Does the company have aspirational goals for underrepresented groups in management levels 1 -4?(optional)

- A. Yes
- B. No
- Q101. (Q108 in 2024) Does your company measure the outcomes of its onboarding programs?
  - A. Yes

#### B. No

Q101B. (NEW in 2025) [Display If Q101 = Yes] Please define/describe.

\_\_\_\_\_

Q102. (Q109 in 2024) Can any of the following employee segments self-identify (self-ID) at your company? (Select all thatapply)

- A. Active military service
- B. Veteran status
- C. Veteran spouse status
- D. Disability status
- E. LGBTQ+
- F. Gender identity
- G. Ethnicity group
- H. Other (please specify)
- I. None of the above

Q103. (Q110 in 2024) Does your company have internships/co-op programs that target underrepresented groups? (optional)

- A. Yes
- B. No

Q103B. (NEW in 2025) [Display If Q103 = Yes] Please define/describe. (optional)

Q104. [Required response] (Q111 in 2024) Please identify the topics covered in your training programs from the list below, selecting whether they are required and/or optional. For the Fair 360 survey definitions of Inclusive Workplace, Unconscious Bias and Cultural Awareness, please see items 4.1, 4.7 and 4.8 in the Glossary of Terms. (optional)

A. Respect and civility	Required for all employees	Required for some employees	Optional for all employees	Not offered
B. Inclusion in the workplace	Required for all employees	Required for some employees	Optional for all employees	Not offered
C. Cultural awareness	Required for all employees	Required for some employees	Optional for all employees	Not offered
D. Religious understanding	Required for all employees	Required for some employees	Optional for all employees	Not offered
E. Disability awareness	Required for all employees	Required for some employees	Optional for all employees	Not offered
F Unconscious bias	Required for all employees	Required for some employees	Optional for all employees	Not offered
G. Gender identity	Required for all employees	Required for some employees	Optional for all employees	Not offered
H. Generations in the workplace	Required for all employees	Required for some employees	Optional for all employees	Not offered

Q104B. [Optional] (Q111B in 2024) What other relevant training programs does your organization offer that are not listed above? Explain their scope and requirement. (optional)

Name of	Purpose of	External or	Certification	Required for	Required for	Optional
additional	training	internal?	after	all	some	for all
training	program(s)		completion?	employees	employees	employees
program(s)				1		

## Q105. [DISPLAY IF 104 A THROUGH H = Req for some] (Q112 in 2024) Is your training mandatory

for: *(optional)* 

			1	1		
A. Respect and civility [IF 104A= Req. some]	Upper management	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
B. Inclusion in the workplace [IF 104B = Req. some]	(levels1-4)	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed roles
C. Cultural awareness  [IF 104C = Req. some]	Upper management	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
D. Religious understanding [IF 104D = Req. some]	(levels1-4)	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
E. Disability awareness [IF 104E = Req.some]	Upper management	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
F. Unconscious bias [IF 104F= Req. some]	(levels1-4)	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
G. Gender identity  [IF 104G = Req. some]	Upper management	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed
H. Generations in the workplace [IF 104H = Req. some]	(levels1-4)	Hiring managers	All managers	Some regions and/or business units	Entire workforce	Not required for any roles listed

Q105B. [If 104B selected, the name of training transfer here] Is your training mandatory for: (optional)

Name of	Upper	Hiring	All managers	Some regions and/or business	Not required
additional	management	managers		units	for any roles
training	(levels 1-4)				listed
program(s)	(				

Q106. (Q113 in 2024) Which of the following talent management goals are prioritized for the upcoming year? (Please select and rank the top 3)

Note: This item is optional. Please click next if you do not wish to answer.

- A. Increasing Inclusion throughout the talent pipeline
- B. Increasing attendance for employee training program(s)
- C. Increasing participation in talent programs (sponsorship, mentorship, ERGs, etc.)
- D. Increasing promotion rates of inclusive talent
- E. Increasing responses to self-identification (self-ID) campaign(s)
- F. Other (*please specify*)

Q10/. (Q114 in 2024) In 2024, did your organization: (Optional: Select all that apply)
A. Changed internal practices or policies around talent acquisition
B. Changed internal practices or policies around talent development
C. Expanded philanthropic endeavors to assist impacted groups
D. Other (please specify)
E. None of the above
Q108. [SKIP IF 107 = E] (Q115 in 2024) Please describe how your company has done the following:
(Optional)
You may also upload supplementals below.
A. [DISPLAY IF 107A SELECTED] Changed internal practices or policies around talent acquisition
A. [DISFLAT IF 10/A SELECTED] Changed internal practices of policies around talent acquisition
B. [DISPLAY IF 107B SELECTED] Changed internal practices or policies around talent development
C. [DISPLAY IF 107C SELECTED] Expanded philanthropic endeavors to assist impacted groups
D. [DISPLAY IF 107D SELECTED] Other
Q109. (Q116 in 2024) You may upload supplemental documentation outlining your organization's
actions using the field below. (Optional)
A. <mark>{Upload field}</mark>
Q110. (Q117 in 2024) Which of the following has become <i>more</i> challenging due to changes in current events
and the SCOTUS Title VI ruling on affirmative action?(Optional: select all that apply)
A. Attracting inclusive talent
B. Retaining inclusive talent
C. Monitoring/tracking participation in talent programs
D. Monitoring/tracking inclusive workplace metrics
E. Other (please specify)
F. None of the above
Q111. (Q118 in 2024) If any of your organizational structure has changed — such as the dissolution or addition
of a talent program — from Dec. 31, 2023, through Dec. 31, 2024, please describe them below. You may also
upload supplemental material below. Provide examples of dissolution/addition.
A. Hiring/recruitment practice changes
B. Onboarding program changes

C. Employee Resource Group changes	
D. Mentorship program changes	
E. Sponsorship program changes	
F. High Potential program changes	
G. Continuing education changes	
H. Internship(s)/co-op program(s) changes	
. Changes to compensation based on inclusive workplace results	
J. Any other changes related to programs and/or practices around talent acquisiting management from Dec. 31, 2023, through Dec. 31, 2024, that you would like to see	
Q112. (Q119 in 2024) You may also upload supplemental materials describing an (Optional) A. {Upload field}	ny relevant changes b

# Philanthropy – [Q113-Q130]

**About this section.** The following section is designed to assess your organization's contributions, community impact, volunteerism and philanthropic endeavors as they relate to Workplace Inclusion. You may want to consider responding to this section in partnership with your philanthropic endeavors council/division or any staff who manages or oversees philanthropy.

NOTE: The entire Philanthropy section is OPTIONAL.

$\Omega$ 112	(0.120 in 2024)	Hazz manz full time	employees does your	organization has	ra anlin ita.
QIIJ.	(Q120 in 2024)	110w many run-ume	employees does your	organization nav	e on/m ns.
	A Cornorate o	ocial responsibility o	ouncil(e)/division(e)	_	

B. Philanthropic giving council(s)/division(s)

Q114. (Q121 in 2024) In 2024, what was your company's total giving amount in dollars and monetized in-kind in the U.S.? For the Fair360 survey definition of Total Giving, please see item 5.1 in the Glossary of Terms.

Contribution in dollars	\$
Contribution monetized in-kind	\$
Total giving	\$

Q115. (Q122 in 2024) In 2024, what was your company's total giving as a percentage of gross revenue and as a percent of earnings?

Total giving as a percentage of gross revenue	<u>%</u>
Total giving as a percentage of pre-tax earnings	<u>%</u>

Q116. (Q123 in 2024) Please identify whether any of the following are on board(s) of non-profit organizations, colleges and universities. (Select all that apply)

A. CEO ( <i>Chief Executive Officer</i> ) or similar	Yes	No	N/A
B. CHRO ( <i>Chief Human</i> Resources Officer) or similar	Yes	No	N/A
C. COO ( <i>ChiefOperating Officer</i> ) or similar	Yes	No	N/A
D. CFO ( <i>Chief Financial Officer</i> ) or similar	Yes	No	N/A

E. CAO ( <i>Chief Administrative Officer</i> ) or similar	Yes	No	N/A
F. CMO ( <i>Chief Marketing Officer</i> ) or similar	Yes	No	N/A
G. CPO ( <i>Chief Procurement Officer</i> ) or similar	Yes	No	N/A
H. CTO ( <i>Chief</i> <i>Technology Officer</i> ) or similar	Yes	No	N/A
I. CIO ( <i>Chief Inclusion Officer</i> ) or similar	Yes	No	N/A

Q117. [SKIP IF 116A THROUGH I = No/NA] (Q124 in 2024) Please identify the board(s) of non-profit organizations, colleges and universities each of the following sit on.

A.	CEO (	Chief	Executive	Officer)	or similar	[IF 116A Yes SELECTED]	

- B. CHRO (Chief Human Resources Officer) or similar [IF 116B Yes SELECTED]
- C. COO (*Chief Operating Officer*) or similar [IF 116C Yes SELECTED]
- D. CFO (*Chief Financial Officer*) or similar [IF 116D Yes SELECTED]
- E. CAO (*Chief Administrative Officer*) or similar [IF 116E Yes SELECTED]
- F. CMO (*Chief Marketing Officer*) or similar [IF 116F Yes SELECTED]
- G. CPO (Chief Procurement Officer) or similar [IF 116G Yes SELECTED
- H. CTO (Chief Technology Officer) or similar [IF 116H Yes SELECTED]
- I. CIO (*Chief Inclusion Officer*) or similar [IF 116I Yes SELECTED]

Q118. (Q125 in 2024) What percentage of your organization's senior management sit on the boards of non-profitorganizations with a purpose to improve the lives of people from underrepresented groups?

Note: Levels 1 and 2 are the CEO and direct reports and direct reports to the CEO's direct reports. Enter a number between zero (0.0) and one hundred (100.0). If not applicable or the answer is unknown, leave the input box blank.

Level 1 (CEO and direct reports) %	
Level 2 (One level below level 1) %	

Q119. (Q126 in 2024) Do you currently track any of the following across these workforce groups? (Select all

that apply)

A. Overall U.S. workforce	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information
B. Overall U.S. management	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information
C. Level 1 management (CEO and direct reports)	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information.
D. Level 2 management	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information.

(one level below CEO and direct reports)				
E. Level 3 management	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information
F. Level 4 management	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information

F. Level 4	Participation in volunteering	Hours spent volunteering	Charitable donations	We do not track this information
management	volunteering	volunteering	donations	mormation
Q120. DISPLAY IF 119A TE Please provide the percenta Enter a number between zero (0.0 A. Overall U.S. workfor B. Overall U.S. manage C. Level 1 management D. Level 2 management E. Level 3 management F. Level 4 management	ge of the following and one hundred (1 dorce gement ont (CEO and direct report ont (one level below CEO ont	ng groups who particip 00.0). If not applicable or ————————————————————————————————————	ated in volunteer prog	rams: ve the box blank. ECTED] ECTED] ECTED] ECTED] ECTED] ECTED]
_		_		_
Q121. [DISPLAY IF 119A TH			g] <i>(Q128 in 2024)</i> Plea	se provide the total
hours the following groups A. Overall U.S. workf B. Overall U.S. manag C. Level 1 managemen D. Level 2 managemen E. Level 3 managemen F. Level 4 managemen	orce <mark>[IF 119A SE]</mark> gement <mark>[IF 119B :</mark> nt ( <i>CEO and direc</i> nt ( <i>one level below CEO</i> nt <mark>[IF 119E SELE</mark>	LECTED] SELECTED] ct reports) [IF 119C S and direct reports) [IF 119I CTED]		
<ul> <li>Q122. (Q129 in 2024) Does yet</li> <li>A. Match employee ch</li> <li>B. Match retiree charit</li> <li>C. Provide manageme</li> <li>D. Provide non-manage</li> <li>E. Provide volunteer ge</li> <li>F. Provide programs to disasters)</li> <li>G. Offer awards/recoge</li> <li>H. Share information yet</li> <li>I. Company-wide day</li> <li>J. Dollars for doers</li> <li>K. Flexible scheduling</li> <li>L. None of the above</li> </ul>	paritable donation table donations and with paid time gement with paid to grants that match of o support the inter- mition ceremonies with employees of as of service	off for volunteering time off for volunteering employee time with man philanthropic needs for volunteering	ng oney given to the orga ds of your workforce (	nization i.e., in times of natural
Q122_1. [DISPLAY IF 122A %	SELECTED] (Q	<i>129_1 in 2024)</i> What i	s your employee donat	ion match percentage?
Q122_2. [DISPLAY IF 122C takes time off to volunteer?]		<mark>/29_2 <i>in 2024)</i> What p</mark> %	percentage of your over	rall U.S. management

Q122_3. [DISPLAY IF 122D SELECTED] (Q129_3 in 2024) What percentage of your overall U.S. workforce takestime off to volunteer?%
Q122_4. [DISPLAY IF 122E SELECTED] (Q129_4 in 2024) How much money was provided in the form ofvolunteer grants for 2024?
Q123. [DISPLAY IF 122I IS SELECTED] (Q130 in 2024) Please explain how you select the opportunities available to employees during the organization-wide day of service. You may also upload supplemental materials.
Q124. [DISPLAY IF 122I IS SELECTED] (Q131 in 2024) Upload any supplemental material for your organization-wide day(s) of service (Optional)  A. {Upload field}
Q125. (Q132 in 2024) In 2024, what percentage of total giving (U.S.) was directed to the following program areas:(Select all that apply)
A. Education ( <i>K</i> - 12)%
B. Education (Higher Education)%
C. Health and Social Services %
D. Community & Economic Development%
E. Culture & Arts %
F. Civics & Public Affairs %
G. Environment %
H. Other%
Q126. (Q133 in 2024) In 2024, what percentage of total giving was directed to organizations that formally
supported:
Note: For allocating funds to organizations that support various causes, especially when there is potential
overlap (e.g., veterans and People with Disabilities), consider your values and objectives for categorizing the
giving. For example, if your initiative was to contribute to an organization that supports veterans (and this
organization supports PwD as well), you can consider the mentioned giving in the veterans' category. Please
avoid double counting for cases that have overlap.
A. Women B. Women of color %
<u> </u>
D. Age groups% E. Veterans/military%
F. People with Disabilities (PwD)%
G. LGBTQ+%
G. DODIQ.

Q127. (Q134 in 2024) How does your organization measure the success of its philanthropic endeavors? (Selectall that apply)

- A. Community impact
- B. Business impact

<ul> <li>C. Attracting new talent</li> <li>D. Retaining talent</li> <li>E. Participation in company endorsed volunteering</li> <li>F. Percent of organizational giving</li> <li>G. Other (please specify)</li> <li>H. None of the above</li> </ul>
Q128. (Q135 in 2024) Which of the following philanthropy goals are prioritized for the upcoming
year? (Please select and rank the top 3)
Note: This item is optional. Please click next if you do not wish to answer.
A. Increasing charitable donations to traditionally underrepresented groups
B. Increasing the total hours employees volunteer
C. Increasing awareness of philanthropic endeavors with internal people/groups (e.g., employees, ERGs, etc.)
D. Increasing awareness of philanthropic endeavors with external people/groups (e.g., clients, brand partners, etc.)
E. Enhancing tracking of philanthropic endeavors across the company
F. Enhancing the way Inclusion strategy is incorporated into philanthropic endeavors
G. Improving access to philanthropic resources and information throughout the company H. Other ( <i>please specify</i> )
Q129. (Q136 in 2024) Please describe any changes to your philanthropic programs, practices and policies from Dec. 31, 2023, to Dec. 31, 2024.  Note: You may also upload supplemental documentation using the field below.
Dec. 31, 2023, to Dec. 31, 2024.

## [Q131-Q148]

**About this section.** The following section is designed to assess your programs and practices around Supplier Outreach.

Note: this section is optional. You are not required to complete the Supplier Outreach section – it will not be counted towards the Top Companies list. You should only complete this section if you want to compete for the Top Companies for Supplier Outreach list.

You may want to consider responding to this section in partnership with your head of procurement or any staff who manages or oversees Supplier Outreach.

For the Fair360 survey definitions of Supplier Outreach Staff, Procurement Staff and Inclusive Supply Chain, please see items 2.15, 2.16, and 6.1 in the Glossary of Terms, respectively. *You have the option to report Supplier Outreach metrics based on your organization's fiscal year rather than the traditional calendar year (Jan. 1, 2024, to Dec. 31, 2024).* 

Q131. (Q138 in 2024) How many full-time employees does your company have in its Supplier Outread	ch
department?	
Q132. (Q139 in 2024) What was your total procurement spend for 2024?  Note: Numeric only. Please enter your entire procurement spend as a whole number with no decimals. Do not abbreviate (i.e., please write, "2000000" instead of "2 million" or "2000k").  Note: Please report your total procurement; even an approximation amount is more preferred than blank or zero respon no total procurement spend is reported here (whether zero or blank), we will not be able to calculate the spend as a pero	nse here. If
total procurement.  \$	J V
above.	
Q134. (NEW in 2025) Are you able to onboard new suppliers in a category you weren't previously able A. Yes B. No	e to do?
Q134B. (NEW in 2025) [Display If Q134 = Yes] Please elaborate:	
Q135. (O143 in 2024) What was the total dollar amount spent with certified diverse suppliers?	

Q136. (Q145A in 2024) What dollar amount was spent in 2024 with third-party vendors certified by:

Note: amounts spent with diverse suppliers certified in multiple categories should only be counted once in this total.

Note: Type the amount in U.S. dollars. Use only U.S.-based suppliers; do not include Puerto Rico or any other U.S. territories. Note that this year you may count vendors in more than one category if they have multiple certifications. All vendors should be certified by recognized third parties, such as Women's Business Enterprise National Council (WBENC), National Minority Supplier Development Council (NMSDC), National LGBT Chamber of Commerce (NGLCC), Disability:IN or be certified as an MBE or WBE. Please do not

count state certifications unless affiliated with one of the national organizations listed above. If the amounts are not tracked, then leave the table cells blank. If the amount is tracked but the amount is none, then enter zero dollars (\$0). 15 digits maximum per cell. Note: Please report your total procurement on question 139; even an approximation amount is more preferred than blank or zero response there. If no total procurement spend is reported here (whether zero or blank), we will not be able to calculate the diverse spend as a percentage of total procurement.

	Tier I only	Tier II only
NMSDC	\$	\$
WBENC	\$	\$
Disability:IN	\$	\$
State certification bodies	\$	\$
Other third-party certification bodies	\$	\$
[DISPLAY if "State certification bodies" has a value of non-zero] please specify the name of state certifying body organization:		
[DISPLAY if "Other third-party certification bodies" has a value of non-zero] please specify the name of other third-party certification bodies:		
Total (auto calculation)		

Q137. (146 in 2024) How many unique certified diverse vendors did you use during 2024 and how manyunique vendors did you retain?

	Vendors used in 2024	Vendors retained from 2024
Total certified vendors		

Q138. (Q151 in 2024) What type of metrics/results do you use to assess thequality of your Supplier Outreach program? (Select all that apply)

- A. Percentage of spend with diverse suppliers
- B. Number of primary suppliers who report their spend with diverse suppliers
- C. Number of vendors with certification for inclusive groups
- D. Year-over-year change in spend with diverse suppliers
- E. Vendor retention
- F. Other
- G. None of the above

Q139. (Q152 in 2024) Who reviews Supplier Outreach metrics/results? (Select all that apply)

- A. Level 1 management
- B. Level 2 management
- C. Level 3 management
- D. Board of Directors
- E. Executive HR Council
- F. Other (*please specify*)
- G. None of the above

Q140. [SKIP IF 139 = G] (Q153 in 2024) How often are Supplier Outreach metrics/results formally reviewed?

A. Level 1 management [IF 139A SELECTED]	More thanonce a month	Monthly	Quarterly	Semi-annually	Annually	Less than once annually	Never formally reviewed
B. Board of Directors [IF 139D SELECTED]	More thanonce a month	Monthly	Quarterly	Semi-annually	Annually	Less thanonce annually	Never formally reviewed
C. Executive HR Council [IF 139E SELECTED]	More thanonce a month	Monthly	Quarterly	Semi-annually	Annually	Less thanonce annually	Never formally reviewed

Q141. (Q154 in 2024) Is compensation of business leaders tied to Supplier Outreach metrics/results?

- A. Yes
- B. No

Q141B. (NEW in 2025) [Display If Q141 = Yes] Please define:

Q142. (Q155 in 2024) Which of the following benefits does your organization offer to suppliers: (Select all that apply)

	Only diverse suppliers	Some diverse suppliers	All suppliers
A. Formal external training on company processes			
B. Formal mentorship in business practices			
C. Formal financial education			
D. Financial assistance (provide example)			
E. Conference(s) and/or summit(s)			
F. None of the above			

Q143. [DISPLAY IF 142D IS SELECTED] (Q156 in 2024) Do you offer financial assistance to your suppliers?

- A. Yes
- B. No

Q143B. (NEW in 2025) [Display If Q143 = Yes] Please define:

\_\_\_\_\_

Q144. [Required response] (Q157 in 2024) Are your primary suppliers required to report their percentage of spend with diverse suppliers (i.e., MBE, WBE, People with Disabilities, veterans and LGBTQ+):

Required Recommended No requirement Does not appl	/
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Q145. (Q160 in 2024) What types of mechanisms are in place to encourage primary suppliers to accomplish their Inclusion goals?

Q146. (Q161 in 2024) You may also upload supplemental materials describing how you established and monitored specific monetary goals for percentage spend with diverse suppliers. (Optional)

A. {Upload Field}

Q147. (Q162 in 2024) You may also upload supplemental materials describing the types of Supplier Outreach initiatives you integrated into your overall corporate business plangoals and how you monitored them.

(Optional)

A. {Upload Field}

Q148. (Q168 in 2024) Does your company conduct an adverse impact analysis to ensure that changes in procurement spend do not impact diverse suppliers?

- A. Yes
- B. No

## Review and Submit – [Q149]

Q149. (Q171 in 2024) Upload a supplemental document.

Note: This section is for supplemental documents only. You can use up to 10 questions (one file per question) below including this one.

- A. Upload a supplemental document {Upload field}
- B. Upload a supplemental document {Upload field}
- C. Upload a supplemental document {Upload field}
- D. Upload a supplemental document {Upload field}
- E. Upload a supplemental document {Upload field}
- F. Upload a supplemental document {Upload field}
- G. Upload a supplemental document {Upload field}
- H. Upload a supplemental document {Upload field}
- I. Upload a supplemental document {Upload field}
- J. Upload a supplemental document {Upload field}
- K. Upload a supplemental document {Upload field}

Thank you for completing the 2025 Fair360 Top 50 Companies for Workplace Fairness survey!

Now that you have recorded your responses, the next steps require you to finalize these responses by providing a verification letter through Adobe.

#### [VERIFICATION URL]

[Required response] Follow the verification URL (directly above), have the document **signed by your CEO**, **CHRO** or other leader not directly responsible for your Workplace Inclusion office. This verification letter

ensures that your answers are reviewed and approved either by your CEO or CHRO. Once completed, please hit next. Do not hit next until this step is completed.

Once verified, please click "Next" to continue.

Next

Congratulations, you've reached the end of the survey. When you're ready to finalize your responses, please click "**Submit**" below. If you need to make changes to your responses, please go back and do so now.

Top 50 Survey Glossary of Terms

Term	Definition
1.1 Fair	Refers to a workplace culture whose talent management practices are representative of all employees, regardless of race, ethnicity, gender, sexual identity, disability or veteran status
1.2 Disadvantaged Groups	Groups that are subject to prejudice, discrimination or biases due to their social status, background and/or other characteristics (e.g., a woman denied a management position because of her gender).
1.3 Multicultural Organization	Refers to organizations that include people from multiple diverse group identities: race/ethnicity, gender, sexual orientation, People with Disabilities, veterans, nationality, class, religion or other groupings.
1.4 North American Industry Classification System (NAICS)	A coding system used by Federal agencies to classify businesses to report on the U.S. business economy. For more information, please refer to: <a href="https://www.census.gov/naics/">https://www.census.gov/naics/</a>
1.5 Federal Contractor	Refers to an organization that performs a specific job, supplies labor and materials and/or sales products and services to the United States (any department or agency) OR refers to an organization that conducts business with the U.S. Federal government. For more information, please refer to: <a href="https://www.dol.gov/odep/topics/FederalContractorRequirements.htm">https://www.dol.gov/odep/topics/FederalContractorRequirements.html  The contractor of the contracto</a>
	Sustainable and ethical practices that make a positive impact or minimize risks of business operations.
1.6 Environmental, Social	• Environmental: minimizing risks that business operations may have on the environment OR regulating operations to minimize risks on the environment such as pollution, climate change, waste, etc.
and Governance (ESG)	• Social: giving back to the community (i.e., volunteering, establishing programs) and managing relationships with employees (i.e., labor laws, Inclusion, safety and health).
	• Governance: managing and controlling business operations in accordance with federal and local laws, rules, processes or a combination of all three.
2.1 New Hires	Employees in the U.S. (including U.S. territories) hired externally after Dec. 31, 2023 and still active employees on Dec. 31, 2024.
2.2 Promotions	Employees in the U.S. (including U.S. territories) promoted to a higher position and/or ranking after Dec. 31, 2023 and still active employees on Dec. 31, 2024.
2.3 Voluntary Turnover	By voluntary turnover, we mean the employees who were with the company on the last day of the previous year (Dec. 31, 2023) but no

Term	Definition
	longer with the company on the last day of the current survey year (Dec. 31, 2024). Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.
2.4 Involuntary Turnover	Involuntary turnovers are the turnovers due to firing, lay-offs, etc. Only include those retirees impacted by a mandatory retirement age.
	Overall Workforce: U.S. workforce including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employees, both management and non-management. Sometimes we use the term "total workforce," which is synonymous with "workforce."
	Workforce hourly: U.S. workforce paid on an hourly basis for the amount of time spent working, including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employees, both management and non-management.
2.5 Overall Workforce	Workforce non-hourly exempt: U.S. workforce who are exempt from hourly and overtime pay, including Alaska, Hawaii, Puerto Rico or any other U.S. territories. The workforce includes all employees, both management and non-management.
	Workforce new hires: All the new hires into workforce (as defined above) during the survey year (from Jan. 1, 2024 to Dec. 31, 2024).
	Workforce turnover (voluntary): By turnover, we mean the employees who were with the company on the last day of the previous year (Dec. 31, 2023) but no longer with the company on the last day of the current survey year (Dec. 31, 2024). Include retirees in the category of Retirement voluntary turnovers; exclude them from Voluntary turnover.
	Workforce turnovers (involuntary): Involuntary turnovers are the turnovers due to firing, lay-offs, etc. Only include those retirees impacted by a mandatory retirement age.
2.6 Management Overall	Management overall: All the management/professional employees as defined by your company. This includes management levels 1 through 4 and all other management/professional employees at the lower levels. (See below for the explanation of the management levels.) As a part of workforce, management overall includes only U.S. (including Alaska, Hawaii, Puerto Rico or any other U.S. territories). We often use the terms "management" or "management employees," both of which are synonymous with "management overall."
	Management new hires: All the new hires into management overall (as defined above) during the survey year (from Jan. 1, 2024 to Dec. 31, 2024).
	Within-management promotions: Members of management overall who received promotions during the survey year (from Jan. 1, 2024 to

Term	Definition	
	Dec. 31, 2024). They should have already been a member of management overall prior to being promoted.	
	Employees promoted into management: All U.S. employees who were promoted into management. They should have been non-management employees prior to being promoted and became management employees. Leave these cells blank if your company does not allow this.	
	Management turnovers (voluntary): Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.	
	Management turnovers (involuntary): Involuntary turnovers within management overall. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.	
	Management level 1: CEO and their direct, non-administrative reports.  This is the highest level in management. Sometimes it is shortened to "level 1" or even "lev1."	
	New hires to management level 1: All new hires into management level 1 during the survey year. This refers to new hires from outside of the company.	
2.7 Management Level 1	Promoted to management level 1: All new members who were promoted into management level 1 during the survey year. Exclude new hires from outside the	
	Company.	
	Management level 1 turnovers (voluntary): Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.	
	Management turnovers (involuntary): Involuntary turnovers within management level 1. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.	
	Management level 2: One level below management level 1 (non-administrative).	
	New hires to management level 2: All new hires into management level 2 during the survey year. This refers to new hires from outside of the company.	
2.8 Management Level 2	Promoted to management level 2: All new members who were promoted into management level 2 during the survey year. Exclude new hires from outside of the company.	
	Management level 2 turnovers (voluntary): Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.	
	Management turnovers (involuntary): Involuntary turnovers within	

Term	Definition
	management level 2. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
2.9 Management Level 3	Management level 3: Two levels below management level 1 (non-administrative).
	New hires to management level 3: All new hires into management level 3 during the survey year. This refers to the new hires from outside of the company.
	Promoted to management level 3: All new employees promoted into management level 3 during the survey year. Exclude new hires from outside of the company.
	Management level 3 turnovers (voluntary): Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
	Management turnovers (involuntary): Involuntary turnovers within management level 3. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
2.10 Management Level 4	Management level 4: three levels below management level 1 (non-administrative).
	New hires to management level 4: All new hires into management level 4 during the survey year. This refers to the new hires from outside of the company.
	Promoted to management level 4: All new employees promoted into management level 4 during the survey year. Exclude new hires from outside of the company.
	Management level 4 turnovers (voluntary): Voluntary turnovers within management overall. See above, "Workforce turnovers (voluntary)," for the definition of voluntary turnover.
	Management turnovers (involuntary): Involuntary turnovers within management level 4. See above, "Workforce turnovers (involuntary)," for the definition of involuntary turnovers.
2.11 Senior Leadership	Your CEO (or U.S. lead) and direct reports as well as their direct reports (management levels 1 & level 2).
2.12 Board of Directors	U.S. Board of Directors. Use global board if you do not have a U.S. one. If you do not have a Board, please enter zeros in corresponding fields.
2.13 Executive HR Council	The internal Council, which is comprised of high-level leaders or management levels 1 through 4 only. (See below Executive HR Council/Human resources staff for the explanation of the management levels.) If you do not have an Executive HR Council, please enter zeros in corresponding fields.

Term	Definition
2.14 Talent Acquisition/Recruitm ent Staff	U.S. employees who are part of your company's Human Resources division.
2.15 Supplier Outreach Staff	U.S. employees whose formal responsibilities include overseeing Supplier Outreach.
2.16 Procurement Staff	U.S. employees who are part of your company's procurement division.
3.1 Mentorship	Refers to helping a person grow personally and professionally by providing them advice, feedback and coaching.
3.2 Formal Mentorship Program	A company-sanctioned and company-run program that pairs mentors and mentees, tracks participation and assesses/measures the success of participant and program outcomes.
3.3 Sponsorship	The process of a person with authority, who actively uses their influence to help employees advance in the company.
3.4 Sponsor	Usually, someone at a more senior level and/or an individual with strong influence within an organization assists high potentials in gaining visibility for particular assignments, promotions or positions.
3.5 Formal Sponsorship Program	A company-sanctioned and company-run program that pairs sponsors with identified talent, tracks participation and assesses/measures the success of participant and program outcomes.
3.6 Employee Resource Groups (ERGs)	Internal networks within your organization that promote an inclusive workplace.
3.7 Affinity Groups	A type of employee resource group that is organized based on a common interest/goal or to fulfill a specific purpose.
4.1 Inclusive Workplace	A work environment aimed at welcoming and providing equal treatment to employees from different backgrounds.
4.2 Talent Reviews	A process to review an employee's current (or past) performance, potential, development opportunities and career mobility within an organization. Could also include individuals identified as part of succession planning efforts.
4.3 Representational Slates	Applicants who are diverse in gender, race and/or ethnicity, sexual orientation, gender identity, disability and/or veteran status.
4.4 Interview Panel	A group of employees assigned to conduct candidate interviews for an external hire or promotion.
4.5 Behavioral Interview	An interviewing technique that is used to evaluate a candidate based on past experiences to understand the way they would react in certain job-related scenarios.
4.6 Cognitive Ability Test	A selection procedure that measures candidates verbal reasoning, spatial awareness and/or mathematics.

Term	Definition
4.7 Unconscious Bias	Automatic judgments made about an individual or a group of people; generally based on social stereotypes.
4.8 Cross-Cultural Competence	Knowledge, skills and abilities that enable effective interactions and communication with people from cultures different from one's own.
5.1 Total Giving	Includes corporate cash, foundation cash and/or non-cash contributions to non-profit organizations. For organizations in the non-profit sector, total giving could apply to any social benefit/social mission work, including charitable activities and charitable contributions.
6.1 Diverse Supply Chain	Suppliers owned by people of color, women, People with Disabilities, military/veterans, LBGTQ+ individuals or those located in HUBZones.
6.2 Minority-Owned Business Enterprises (MBE)	A business that is at least 51% owned (for publicly traded businesses, at least 51% stock ownership), operated and controlled by one or more American citizens of an ethnic minority group (i.e., Asian, Black, Hispanic, Native American). For more information, please visit: <a href="https://www.nmsdc.org/mbes/what-is-an-mbe/">https://www.nmsdc.org/mbes/what-is-an-mbe/</a>
6.3 Women-Owned Business Enterprises (WBE)	A for-profit business that is at least 51% owned and controlled and whose daily operations are held by one or more women who are U.S. citizens or Legal Resident Aliens. For more information, please visit: <a href="https://www.wbenc.org/about-wbenc">https://www.wbenc.org/about-wbenc</a>
6.4 Short-Term Vendors	Short-term vendors are short-term projects or contracts between your organization and a supplier that have less than a year duration.